

Board of Directors' Meeting Minutes
May 11, 2007
Rivera's Residence
Woodbury, MN

Meeting was called to order at 8:07pm and presided by Gaya Carlos, Chairwoman of the Board.

- I ESTABLISH QUOROM
 - A. Agenda, Mar, Apr/2007 minutes, Apr/2007 B/S and P/L statements were handed out.
- II CURRENT AGENDA - APPROVAL
 - A. Agenda was reviewed and approved by the body.
- III MINUTES OF PREVIOUS MEETINGS
 - A. Mar minutes were reviewed and approved by the body
 - B. Apr minutes used as guideline only
- IV MOTIONS PREVIOUSLY APPROVED
 - A. For reference purposes only
- V FINANCIAL REPORT & AUDITOR'S REPORT
 - A. Figures are pre-Festival
 - B. Form 990 completed
 - 1. with adjustments (Medtronic stocks, Laptop replacement) from accountant
 - 2. due by 5/15, need another signatory besides Tony
 - C. Bank statements now delivered to Jeff's
 - D. Auditor need not be carbon copied when submitting expense reimbursements to Treasurer
 - E. Rough drafts of audit procedures, etc were handed out
 - 1. Frequency: monthly (ideal), quarterly (worst case scenario)
 - 2. Costumes should not be categorized as fixed asset
 - 3. Request softcopy (vs hardcopy) of spreadsheets to have sorting ability/preference
 - 4. Clarification on 6041-\$100 entry, issued as donation (no receipt) to St Mary's Catholic Church (dance practice venue)
 - 5. All expense reimbursements should have corresponding invoices enclosed?
 - 6. Reimbursed invoices should be stamped 'PAID'?

7. Follow 90 days convention of check validity (then reverse)? Rare situation, depends on value
 - (i) YFC \$90
 - (ii) FMYO \$75
8. Checks should include fine print, 'void after 90 days'? Will cost extra from bank institution
9. Suggestion to invest (zero-risk) conservative amount from cash flow to earn extra? Not in the business of making money;
Prudent to save when needed; Need to give out raised funds as soon as received; To be revisited at a later time

For more information, please refer to written report handed out at the meeting

VI PRESIDENT'S REPORT

A. FILIPINO LEADERSHIP

1. Scheduled events

- (i) May 11-12, PMMA garage sale at Quebral's
- (ii) May 19, Santacruzán
- (iii) May 20, PSGM showing of 'Bloodlines'
- (iv) May 26, swap meet at Andrada's
- (v) May 26, Konyerto Pilipino
- (vi) May 27, Flores de Mayo
- (vii) Jun 9, Independence Picnic
- (viii) Jun 22, Feed My Starving Children
- (ix) Jun 23, Alay sa Kultura
- (x) Dec 29, Rizal Day

2. Coming soon

- (i) FMA Seniors garage sale
- (ii) FMA Seniors field trip to Duluth
- (iii) UPAM lecture by Dr. Paguyo

VII POST-EVENT ASSESSMENT REPORT

A. FESTIVAL OF NATIONS

1. Café

- (i) Raised \$21K gross income
- (ii) Good turn out of volunteers; Schedule not followed to the letter
- (ii) Some have already pledged to come back next year and/or for longer hours
- (iii) Lynn is requesting volunteers to make an inventory of leftover paper product supply; Jannie, Ludy, Glen can help;
Need to be advised of the schedule, preferably before Philippine Children's Camp

- (iv) Surplus food as follows to be used at Philippine Children's Camp
 - 1 bag Adobo Sauce
 - 6 bags Chicken for Pancit
 - 9 bags Eggroll
 - 3 bags Strawberry Topping
 - 6 bags Eggroll Wrapper
 - 1 container Chicken Stock
 - (v) What to do with damaged eggrolls? Things to consider:
 - Approximately 100 thrown away (only 50 freebies to cover possible damage) from ordered 2K
 - Bad oil thrown away
 - Additional wrappers purchased, \$32.25
 - Loss of income from unavailability
 - Volunteer hours consumed for rewrapping

[Decided after the meeting to only deduct cost of wrappers and 50 eggrolls (90 cents each), arriving at \$1,732.75]
 - 2. Bazaar
 - (i) Net revenue is \$1,609; \$1,550 from Shirley M, \$59 from Shirley A
 - (ii) Recommended to order 2nd booth early to guarantee availability
 - 3. Next year's schedule is – May 1-4, 2008
- B. NEWSLETTER
- 1. Spent \$676.51 on last issue; Budget over \$600 went to collating, folding and sealing
 - 2. Next issue to be published in August (articles due on 7/13); Will consider September (after elections)
 - 3. Now available online courtesy of webmaster, Therese

VIII COMMITTEE REPORTS

A. DANCE TROUPE

- 1. New practice venue at St John's of St Paul
- 2. Recent performances include ---
 - (i) 4/28, Children's Shelter of Cebu Banquet; 900 people in attendance
 - (ii) 5/4 and 5/5, Festival of Nations Adult and Children's Program, respectively
- 3. Upcoming performances include ---
 - (i) 5/18, Aurora Charter School
 - (ii) 5/19, Santacruz
 - (iii) 5/26, Konyerto Pilipino
 - (iv) 5/30, International Event at Department of Revenue
 - (v) 7/2, Lily Lacap's Birthday
 - (vi) 7/9, Philippine Independence Picnic

- (vii) 7/14-15, Dragon Festival
- (viii) 7/20, Refugee Day
- 4. Had to turn down some invitations (e.g., Asian event on 5/29)
- 5. Nina was able to recruit 13 new dancers (from PSA fashion show), expected to drop by in the summer or fall
- B. CHARITABLE
 - 1. Tony created pie chart, illustrating where donated money comes from (not including Festival)
- C. HISTORIAN/CUSTODIAN
 - 1. Tessie O forwarded clippings from Shirley Asuncion
 - 2. Scrapbook materials have already been purchased
- D. CULTURAL & GENERATION GAP ***Tabled***
- E. PHILIPPINE CHILDREN'S CAMP
 - 1. Committee met earlier; Still looking for volunteers
 - 2. Scheduled for Jul 7-8; Staff on site by Jul 6
 - 3. Half Moon campsite at Baker Park Reserve
 - 4. Event open to kids, 5-12 years of age; Kids under 5, to come with guardian/parent
- F. SUNSHINE
 - 1. Received Thank You card from Renee Winick (death of father), Jeff Hiess (death of mother)
 - 2. Willa Ramos passed away; Sue Pimentel's father passed away; Baby Malaqui passed away; Carie Evangelista deathly ill
 - 3. Nellie de los Reyes passed away; 10:30AM burial mass on Saturday

IX BUSINESS AT HAND

A. MOTIONS – DISCUSSION & APPROVAL

- 1. Committee Budget
 - (i) NOT all committee/event chairpersons have submitted; Planning ahead avoids 'advance'
 - (ii) Ludy needs to come up with checklist of those who have yet to submit
 - (iii) Gas reimbursement NOT encouraged; PAMANA an exception
- 2. Philippine Independence Picnic
 - (i) Motion was made and approved to donate 2 roasters of pancit (to be ordered from Eddie Jonson)
 - (ii) Motion was made and approved to donate \$25, as share for shed rental, etc (payable to Meg Layese)
 - (iii) Same venue as last year; Possibility of having a band play at nearby amphitheatre
 - (iv) Dance troupe invited to perform (tinikling, at the very least)
- 3. FON Café
 - (i) Motion was made and approved to hire Ferdie to construct 3 new wooden sneeze guards to replace the old plastic sneeze guards and refurbish (burnt plastic) the 2 old wooden sneeze guards; Cost estimate requested for submission
- 4. Konyerto Pilipino

- (i) Motion was made and approved to donate \$500 to sponsor PCM event; ***Gaya, Lorna, Tony abstained***
- (ii) Will receive 2 complimentary tickets
- (ii) No grantors; Projected event cost is \$8-10K
- (iii) Will not come from charitable budget

5. Others

- (i) Motion was made and approved to renew \$1M liability insurance for period 2007-2008; Beneficiaries now include St John's of St Paul
- (ii) Motion was made and approved to donate 1 roaster of pancit for Rizal Day, 12/29/07
- (iii) Motion was made and approved to donate \$500 to St Joseph House for Children
- (iv) Motion was made and approved to sponsor the scholar, LarryLou Baja; Jasper has volunteered to be his Correspondent
- (v) Motion was made and approved to approve 990 resolution
- (vi) Motion was made and approved for treasurer and auditor to research on possible investment and make recommendations

B. FMA BASKETBALL

- 1. Scheduled for Jun 23-24, \$325/team, due on 6/2
- 2. Motion was made and approved to sponsor a team, if and when formed, of CSFA paid members; For those interested, please contact Mar

C. PASKO SA NAYON

- 1. St Williams cancelled our reservation for 12/8 (busy month this year, not sure of availability in the coming years – church rental policy is under review) ; Looking for alternate venue
 - Glen will look into reserving the Brooklyn Center Community Center
 - Ludy will look into reserving St Richard's

X NEW BUSINESS

A. Iloilo Dance Troupe – Need support/patronage from Filipino community

- 1. 6/23, last leg of goodwill tour- 2pm, 6:30pm, Hopkins Auditorium
- 2. Help PCM raise funds; Talent fee waived, 50% of net proceeds
- 3. 19 performers; fashion show in-between
- 4. Judy, chairperson; Lorna, co-chairperson; Glen, emcee
- 5. 6/24, freebie presentation at FMA basketball tourney; Also offers freebie workshop at CSFA Thursday dance practice
- 6. Will donate bamboo props to CSFA; Costumes available for purchase at discounted price

XI ANNOUNCEMENTS

A. Next membership meeting is June 1 at the Santos' Residence

B. Community Events

1. 5/19 Santacruzán
2. 5/26 Konyerto Pilipino (Anne Simley Theatre) , advanced ticket price of \$15, door ticket price of \$18
3. 5/27 Flores de Mayo
4. Volleyball every Wednesdays at the Alojado's starting 5/9

XII EVALUATION & REVIEW OF CURRENT MEETING

A. Helpful to write down report and send to group in advance

XIII ADJOURNMENT

Meeting was adjourned at 10:30pm

ATTENDANCE

- | | |
|---------------------|---------------------|
| 1) Pearl Malit | 13) Ferdie Oconer |
| 2) Therese Peterson | 14) Gary Paz |
| 3) Tony Winick | 15) Karl Koenen |
| 4) Linda Davis | 16) Al Poliarco |
| 5) Fe Castillejos | 17) Mar Alojado |
| 6) Glen King | 18) Ludy Bergenthal |
| 7) Juliet Paz | 19) Judith Hiess |
| 8) Jeff Hiess | 20) Lorna Faustino |
| 9) Lina Jonson | 21) Lillian Brion |
| 10) Jannie Noren | 22) Ricky Cazarro |
| 11) Nina Jonson | 23) Tessie Oconer |
| 12) Jasper Jonson | 24) Ligaya Carlos |