

**Board of Directors' Meeting Minutes**  
**May 19, 2006**  
**Peterson's Residence**  
**Burnsville, MN**

Meeting was called to order at 8:10pm and presided by Gary Paz, President (on behalf of Fe Castillejos, who was out of town).

- I WELCOME
    - A. Agenda, Mar/2006 minutes, B/S and P/L statements for Apr/2006 were handed out.
    - B. NO quorum
  
  - II APPROVAL OF AGENDA
    - A. Agenda was reviewed, amended and approved by the body.
  
  - III MINUTES OF LAST MEETING
    - Mar/2006 minutes were reviewed and approved by the body.
  
  - IV FINANCIAL REPORT
    - A. 990 filed with Gary as signatory; Still have to take care of procedural matters
      - 1. MN asked us to register (\$25); Not recognized as reporting organization when income < \$25K
    - B. Directory sales – taxable income, once we make a profit
      - 1. 500 copies at \$5/each
      - 2. See how things go; will not affect 501 © 3 status
    - C. Costumes bought back (by dancers) will show as negative (money received)
    - D. Money spent will NOT show as negative
    - E. Not unusual to lose money for period prior to FON
    - F. Have yet to collect from other orgs (FMA) with regards to community event expense (Phil Independence Picnic)
    - G. Phil Day income includes table fees, beverage sales
- For more information, please refer to written report handed out at the meeting

V COMMITTEE REPORTS

A. DANCE TROUPE –

1. Past/Cancelled performances:
  - (i) Wedding reception, 5/12 – did not push through; late evening performance and dancers pulled out at the last minute;
  - (ii) MN public school, 5/19 – coincided with this meeting
  - (iii) FON (children, adult) – well applauded
2. Upcoming performances:
  - (i) Santacruzán, 5/20
  - (ii) Flores de Mayo, 5/28 ? request from Joey, to be verified with Linda
  - (iii) Ordway Children’s Festival, 6/2
  - (iv) Dragon Festival, July 19 – Glen already received invitation asking for date/time
3. Ludy to confirm with St Richard (alternate venue until November, every Thursdays) and notify Glen

B. SUNSHINE –

1. Received ‘Thank you’ card from Glo Shier (hospitalization, flowers sent) and Meg Layese (passing away of father-in-law, card sent)

C. CHARITIES – Fe not available

1. FYI: ARC Minneapolis and St Paul offices combined into 1, United Red Cross; Dave T. no longer C.E.O. (St Paul)
2. Updated grant application form distributed; Tabled for next meeting; Final copy will be sent to Therese for web posting, pending approval

For more information, please refer to written report handed out at the meeting

D. MEMBERSHIP – Mar not available

VI NEW BUSINESS

A. Philippine Independence Day

1. Combined with Rizal Day
2. Roseville Central Park, Jaycees Shelter
3. Next Leadership meeting on Monday at Malicsi’s residence

B. Philippine Children’s Camp

1. Registration deadline is on 6/10; but to allow on-site registration; Manageable number of participants is 20
2. To provide tents for boys and girls; Buy vs Rent
  - (i) Gander Sale – tent for 8 at \$170, buy up to 3-4, still have room in storage
  - (ii) Rent – tents that can house more than 8
3. July board meeting will be held at campsite

4. Ways and Means Committee
  - (i) Drew Noren works on weekends, to be replaced by Alan Bungue?
  - (ii) Nametags will distinguish outsiders from participants, volunteers
  - (ii) Participants to be awarded with certificates, educational materials (in binder+cd+etc)
5. Adults to bring own tents
6. Parents NOT to interfere, unless asked
7. Check with Jose for defogger
8. Need to be prepared for all possible scenarios: sunstroke, etc
9. 1 outhouse to be rented, for now
10. Copies of flyer to be distributed at Leadership meeting, Independence picnic; To be posted on website, if haven't
11. Request for estimated budget of expenses (from Y/A); Measure of success (number of participants, cost) will determine whether it becomes an annual event

For more information, please refer to written report handed out at the meeting

C. Annual Camp-Out

1. Campsite already reserved
2. Ludy still has to contact priest
3. 2 outhouses to be rented

D. Election of Officers

1. Scheduled for 9/15 (after PAMANA)
2. Bethany already reserved for 9/1 but have yet to hear back about fee
3. If change in schedule doesn't work for Bethany, try St Richard's or Wellstone

E. Volunteer Appreciation Night

1. Distraction for PAMANA; to be rescheduled after
2. Not exclusive to Café volunteers

F. Pasko sa Nayon

1. St Williams reserved for 12/9
2. Brooklyn Community Center(\$20/hr, approx from 10-4), candidate for alternate venue to St Williams(\$150)
  - (i) Bigger(200 capacity, with ample parking), nicer, cheaper; Can bring own food, ample kitchen size for serving
3. Is the change in venue worth it? (community familiar to St Williams); Pearl/Glen to visit Brooklyn Community Center

## VII OLD BUSINESS

### A. Festival of Nations (Post-Event Evaluation)

#### 1. Bazaar

- (i) Drop in consignment sales – especially 1<sup>st</sup> day
- (ii) NOT all consignees submitted inventory (especially when huge) list ahead of time, as requested, which was inconvenient because Shirley M paid for the booths and had to rework display arrangement impromptu
- (iii) Going forward, Shirley M should exercise control, as she see fits, over sub-consignees and be advised that she has full support of CSFA; contract with primary consignee will be adapted to sub-consignees
- (iv) CSFA will make a better effort of getting requested booths way ahead of time, to assist consignee in planning for display arrangement

#### 2. Café

- (i) 1<sup>st</sup> day was slow, but compensated by bubble tea
- (ii) Deposits: Total of \$18,120
  - Thu \$3,600
  - Fri \$5,400
  - Sat \$5,550
  - Sun \$3,570
- (iii) Going forward, adhere to commensurate compensation for services/time rendered; Must have explicit, total contract (duties, fee, etc) upfront; Further discussion tabled for next meeting
- (iv) Public argument in front of booth, does not reflect well for group and should be avoided
- (v) Re-introduce sheet (practiced during Jo's term), that keeps track of money at specified time
- (vi) Compiled feedback from volunteers tabled for next meeting
- (vii) Any increase in revenue is mostly due to price adjustment rather than qty of inventory sold
- (viii) Carioca sold out courtesy of Randy (and Tonette, who pushed the combo)
- (ix) Unit cost computation for bubble tea should include tapioca, ice, etc

For more information, please refer to written report handed out at the meeting

#### 3. Program

- (i) Both children and adult were well received
- (ii) Next year, children perform on Saturday, adults perform on Friday night

#### 4. Next year's schedule is May 3-6, 2007

B. PAMANA VII

1. Behind schedule; Biggest concern is speeding up rehearsals to cover everything that is needed
2. 3 of 4 costume suites inventoried; Have yet to inventory rural
3. Venue has been reserved; Students willing to co-sponsor(advertising, technical)
4. Linda got in touch with Lillian, with regards to other possible grantors; MRAC request already submitted, deliberation in June and people are allowed to sit-in and watch
5. Ludy to follow-up with St Richard, with regards to alternate dance practice venue
6. Need to activate dance paraphernalia committee for props
7. Mar to start Igorot suite in June

C. PHILIPPINE SCHOLARS

1. Pearl brought Jenie's latest correspondence, available for reading, for those interested

D. NEWSLETTER

1. Please contact Mar/Ligaya for additional copies

E. PCM

1. Free dinner for donors on 8/12, at Brooklyn Community Center
2. 'Spook'tacular night on 10/28, no venue yet
2. Fundraising concert either in December/January

VIII ANNOUNCEMENTS

A. Next Meeting

1. Member, June 2, 2006, Friday, at Alojado's in Woodbury
2. Board, July 7, 2006, Friday at Halfmoon Campsite-Baker Park Reserve in Maple Plain

B. Santacruzán

C. Flores de Mayo

D. Independence Picnic

IX ADJOURN

Meeting was adjourned at 11:00 pm.

ATTENDANCE

- |                  |                     |                    |
|------------------|---------------------|--------------------|
| 1) Pearl Malit   | 5) Ludy Bergenthal  | 9) Gary Paz        |
| 2) Tessie Oconer | 6) Linda Davis      | 10) Glen King      |
| 3) Jannie Noren  | 7) Ferdie Oconer    | 11) Gaya Carlos    |
| 4) Tony Winick   | 8) Therese Peterson | 12) Randy/Jo Tigue |